



ADMISSION/TUITION AGREEMENT

_____ (Boy /Girl) _____
 [Child's Name] [circle one] date of birth program days hours

For value received, I/We _____ agree to pay to the Order of Hillside Montessori School as follows: ___ dollars tuition payable on or before the first of attendance as part of ___ dollars tuition for the scholastic year_____, the remainder of which is payable in monthly installments ___ dollars due in advance on the 25th of each month for the following months attendance. A fee of **five dollars (\$5.00) per day** will be added to payments received after the first of the month. This tuition paid is for the whole duration of the school year with one hundred ninety one (191) days of the academic year. The fee is not paid on a per day basis, thus there is no deduction or rebate if a child is absent for any day of the year or for the holidays.

Withdrawal/Change in Attendance: When a child is withdrawn from school, a written notice of **fifteen (15) days** is required from the parent/guardian, prior to withdrawal. The fifteen days notice should be accompanied by tuition for those fifteen (15) days unless payment was already made. Parents/Guardians are required to give a written notice of fifteen (15) days to request a change in attendance. **Discounts:** There will be a discount of three (3%) percent if tuition is paid by semester (i.e., Sept. – Jan; Feb – June). Tuition Fees are Nonrefundable. We cannot deduct money for days not attended, whether it is due to illness, school holidays, vacations or other reasons. The school will give thirty (30) days notice if there is an increase in tuition.

I hereby give my permission for my child(ren) to attend any or all field trips and excursions in connection with the school program throughout the school year. I will not hold Hillside Montessori School responsible or liable for any injuries, which may occur during these activities.

I have read and understood the school policies and hereby agree to comply.

Hillside Montessori School may discontinue service at any time, without prior notice. Hillside Montessori School reserves the right to refuse service to any parents/guardians who will not comply with the above Agreement or any of the school policies.

Signature of Father/Guardian _____
 Phone #, Work: _____ Home: _____
 Home Address: _____
 City/State/Zip Code _____
 Work Address: _____
 City/State/Zip Code: _____
 Occupation of Father _____
 SS # _____ Driver License # _____

Signature of Mother/Guardian _____
 Phone #, Work: _____ Home: _____
 Home Address: _____
 City/State/Zip Code _____
 Work Address: _____
 City/State/Zip Code: _____
 Occupation of Mother _____
 SS # _____ Driver License: _____

 Signature of Director of Admissions

 Date